



**TIERA**

RELOCATION & CONCIERGE

# Relocation services

Reliable and experienced partner for relocation to the Czech Republic.

## Relocation

### Immigration consulting

Expert immigration consultancy services based on individual needs of employer, individual person or a whole family.

### Moving services

Packaging, shipping to a final destination, customs clearance, insurance and unpacking at your new home.

### Familiarization trips

Guided city tours with an emphasis on culture, housing, education, medical care and other aspects of life in the Czech Republic.

### Storage

Short-term and long-term storage of your personal belongings, furniture or valuables and their insurance.

## Housing

### Short-term accommodation

Hotels and serviced apartments search, booking and check in assistance.

### Settling in

Moving services, insurance, furnishing, securing power supplies, internet connection and cleaning services.

### Long-term accommodation

Tailored home search program, assistance during viewings, lease agreement review, etc.

### Proof of accommodation

Securing proof of accommodation from a direct owner of the leased property for immigration needs.

## Medical care

### Medical facilities

Doctors, private medical facilities and maternity hospitals search and assistance with registration.

### 24/7 medical concierge

Non-stop medical assistance - doctors search, appointment scheduling, communication with insurance companies.

### Insurance

Comprehensive medical and travel insurance for a whole family, including contract assistance.

### Medical accompaniment

Transportation, personal assistance and interpreting during medical appointments and other medical procedures.

## Education

### Pre-school education

Search of the most suitable pre-school facility, assistance during interviews and registration process.

### Schools and universities

Search of the most suitable elementary, middle, high school or university and assistance during registration process.

### Vaccination

Securing mandatory vaccinations for trouble-free kindergarten and school enrolment.

### Leisure

Afterschool education for kids, leisure activities for adults, language courses, charity projects and social integration.

## Life in the Czech Republic

### Representing at state authorities

Setting up businesses, securing business licenses, communication with insurance companies and social security offices.

### Consultancy services

Securing expert advisors and specialists – tax, legal, immigration, citizenships, translations.

### Vehicles

Personal vehicles purchase and sale, transportation and registration, insurance, securing driving licenses, parking permits.

### Other services

Bank account opening, telecommunication contracts, IT specialists and other services based on individual needs.



## 24/7 concierge services

Non-stop medical, personal or business support.

### Medical concierge

Searching for the most suitable medical facility or specialist.

### Medical check-ups

Securing appointments for ad hoc checkups and medical procedures.

### Insurance companies

Arranging for all necessities with your insurance company.

### Personal assistance

Interpretation and on-site assistance, transportation to the medical facility.

### Non-stop service

Help center is available 24 hours a day, 7 days a week, 365 days a year.

### Foreign languages

Communication in Russian, English, Japanese, Korean and Czech languages.

Medical  
concierge

### Real estate

Purchase and sale, management, maintenance, insurance and financing.

### Household

Cleaning, maintenance, representing at authorities, fleet management.

### Family

Baby-sitting, event planning, after-school activities, shopping.

### Travelling

Hotels and flights booking, guided tour services.

### Cultural life

Access to sold-out cultural, sports and VIP events.

### Leisure

Sports events, restaurant bookings, personal training services.

Personal  
concierge

### Consulting

Securing tax, legal, accounting advisors and other consultancy services.

### Banking services

Private and corporate banking services, insurance.

### Financing

Securing external finance, loans and mortgages.

### Real estate

Sale, rentals, asset management and investment consulting.

### Asset management

Asset management and insurance, personal and property security.

### Investments

Transaction services and investment advice, contractor supervision.

Business  
concierge

## About us



We offer relocation services as well as subsequent non-stop concierge services. We remain at your disposal for the whole period of your relocation and further living in the Czech Republic.

- We know Czech environment to perfection and have well developed relationships in each field of our activities.
- Our service standards correspond to years of experience gained in a multinational Big4 consulting firm.
- Our international team consists of Russian, English, Japanese, Korean and Czech speakers.
- We are at your service 24 hours a day, 7 days a week, 365 days a year.

**TIFRA services s.r.o.**

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